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| **Job Title:** | Postdoctoral research fellow in psychology |

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| **Responsible to:** | Principal investigator |

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| **Responsible for:** | Not applicable |

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| Job Summary and Purpose: |
| To undertake research in accordance with the specified research project(s) under the supervision of the principal investigator. |

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| Main Responsibilities/Activities |
| To undertake a range of research activities within a specified research area, assuming responsibility for specific areas of projects and making use of new research techniques and methods, in consultation with the research award holder or supervisor. This will include fieldwork, interviews, data collection, and evaluation, computer-based data analysis or library research.  Work closely with UP – The Cerebral Palsy Movement our project partners.  Using initiative to analyse and interpret results of qualitative and quantitative research. Support the write up results and prepare papers for submission to appropriate journals and conferences, and other outputs as required and/or appropriate. Attend appropriate conferences for the purpose of disseminating research results as a part of personal development. The post holder may also contribute to writing additional academic papers and will contribute to collaborative decision making with colleagues in areas of research.  Continually update knowledge and develop skills, and translate knowledge of advances in the area into research activity.  To plan and manage own research activity in collaboration with others. To carry out administrative tasks associated with specified research funding, for example organisation of project meetings and documentation. Implementation of procedures required to ensure accurate and timely formal reporting.  To help supervise the project research assistant and help organise advisory group meetings. |

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| **Person Specification** |
| The post holder must have:A PhD in a relevant area (e.g., psychology, gerontology, disability studies or health sciences). We are also looking for someone who has experience in research with older people and/or people with disability and is keen to develop as a researcher in these areas. We are looking for someone with excellent interpersonal and organisational skills who will work independently.  The post holder will also have authority over some aspects of project work and must be capable of providing academic judgement with the support of senior colleagues, offering original and creative thoughts and be able to interpret and analyse results. |

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| **Relationships and Contacts** |
| Direct responsibility to the principal investigator or academic supervisor. Additional liaison with UP – The Adult Cerebral Palsy Movement. There may be additional reporting and liaison responsibilities to project co-investigators, external funding bodies or sponsors. |

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| **Special Requirements** |
| Willingness to travel to and work in the North London area as this is where fieldwork will take place |

### All staff are expected to:

* Positively support equality of opportunity and equity of treatment to colleagues and students in accordance with the University of Surrey Equal Opportunities policy.
* Help maintain a safe working environment by:
* Attending training in Health and Safety requirements as necessary, both on appointment and as changes in duties and techniques demand
* Following local codes of safe working practices and the University of Surrey Health and Safety Policy
* Undertake such other duties within the scope of the post as may be requested by your Manager.

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| **Addendum** | | |
| **Job Title:** | Postdoctoral research fellow | |
| The Project and the Role The overarching aim of this Dunhill Medical Trust funded project is to develop and assess a specialised cerebral palsy (CP) link worker role to support adults ageing with CP. This project will determine if a specialised link worker could be a way to provide this group with desperately needed specialised support for their health and wellbeing as they age.  We will work in partnership with UP – The Adult Cerebral Palsy Movement To co-create and investigate how a specialised link worker could support adults with CP we address the following objectives:  1.) Determine how ageing with CP impacts people and identify where community support is needed to promote health and wellbeing.  2.) Co-develop ‘ageing with CP’ training materials for link workers.  3.) Undertake a feasibility/pilot assessment of a specialised CP link worker who will work across a pilot region and be based in UP.  For objective 1 the postholder will undertake qualitative interviews with older adults with CP. For objective 2 the postholder will co-ordinate workshops where we will work alongside people ageing with CP, link workers and healthcare workers to co-create training materials that can be used by our link workers. For objective 3 the postholder will supervise a research assistant to map community resources in our pilot region. The postholder will also co-ordinate a 12-month feasibility/pilot assessment of the link worker role. During this assessment they will examine who utilises the service and collect data on the health and wellbeing of service users at baseline and follow-up. We will work alongside a lived experience advisory group and stakeholder advisory group throughout the project, as well as holding consultation workshops throughout the project with stakeholders and policy makers who would be well positioned to change how health and social care is delivered to adults with CP.  You will be responsible to Dr Kimberley Smith in the School of Psychology, University of Surrey. The post will be based in the Department of Psychological Interventions, within the University’s School of Psychology, Faculty of Health and Medical Sciences. You are welcome to contact Dr Kimberley Smith ([kimberley.j.smith@surrey.ac.uk](mailto:kimberley.j.smith@surrey.ac.uk)) if you would like to have further information or would like to discuss the post. | | |
| **Person Specification** | | |
| **Qualifications and Professional Memberships** | | **Essential/ Desirable** |
| A PhD in a relevant subject | | Essential |
| Experience of conducting qualitative and quantitative research | | Essential |
| Previous experience conducting research with older people and/or people with disability | | Essential |
| The desire to develop as a research leader in ageing and disability | | Essential |
| The ability to work independently, as well as proven ability to work collaboratively as part of a multi-disciplinary research team. | | Essential |
| Experience of obtaining ethical and governance approvals | | Essential |
| Excellent organisational, written and verbal communication skills for collaborating with our project partner, healthcare providers, patients, and experts in the field. | | Essential |
| Experience of co-design and working with patient advisory groups | | Desirable |
| Experience of feasibility or pilot study development and assessment | | Desirable |
| Familiarity with NHS ethics and recruitment | | Desirable |
| **Key Responsibilities** | | |
| Your responsibilities will include:   1. Project Management: Actively participate in the day-to-day management of the project, aligning activities with project objectives to ensure successful goal attainment. 2. Developing an excellent working relationship, and working closely with UP – The Adult Cerebral Palsy Movement. 3. Stakeholder Engagement: Collaborate with NHS sites and the Clinical Research Network to involve healthcare providers and patients in a co-design study, facilitating the collection of essential data for the pathway's development. 4. Data Collection and Analysis: Take a central role in recruitment, support data collection during co-design workshops, conduct data analysis with supervision, and perform literature reviews to inform the development and implementation planning of the intervention. 5. Ethical Compliance: Adhere to ethical procedures and data protection requirements in all research activities. 6. Documentation: Maintain meticulous records of activities and decision-making processes. 7. Interim Reporting: Present interim findings to the project team as required. 8. Collect and analyse qualitative and quantitative research data under the supervision of the Principal Investigator (PI) and Co-Investigators (Co-I). 9. Dissemination: Contribute to various aspects of research dissemination, including report writing, presentations, and publications. 10. Additional Responsibilities: Undertake other reasonable duties as requested, consistent with the role's nature and grade.   **N.B. The above list is not exhaustive**. | | |